

THE COMMISSIONERS OF FIRE DISTRICT #1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON

Resolution # 2020 - 01

Appointing Fire Official

WHEREAS, the Fire District has previously created the position of Fire Official; and

WHEREAS, Richard Dziminski, was appointed as Fire Official; and

WHEREAS, the Fire District deems it appropriate to appoint this individual to serve in this capacity.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) Richard Dziminski, is hereby reappointed as Fire Official for 2020
- (2) A copy of this resolution shall be forwarded to the State upon adoption.

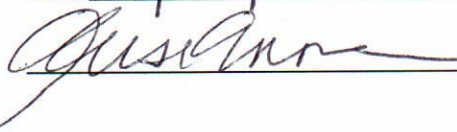
Move By: G. REICHERT Second By: E. KOLIBAS

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 1/14/2020

 Secretary

THE COMMISSIONERS OF FIRE DISTRICT #1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON

Resolution # 2020- 02

Appointing Fire Inspector

WHEREAS, the Fire District has previously created the position of Fire Inspector; and

WHEREAS, David Sulpy, was appointed as Fire Inspector; and

WHEREAS, the Fire District deems it appropriate to appoint this individual to serve in this capacity.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) David Sulpy is hereby reappointed as Fire Inspector for 2020

Move By: G. REICHERT Second By: E. KOLIBAS

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 11/14/2020

[Signature] Secretary

THE COMMISSIONERS OF FIRE DISTRICT #1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON

Resolution # 2020- 03

Appointing Per Diem Fire Fighter / EMT

WHEREAS, the Fire District has previously created the position of Per Diem Fire Fighter / EMT; and

WHEREAS, Greg Bunting, William Crampton, Timothy Hinson, Thomas Hoffman, Michael Hannigan, William Judd, Lewis Moore, Dave Sulpy, Nicholas Volpe, Robert Petrusky, Rohit Nallamala are appointed as Per Diem Fire Fighter / EMT ; and

WHEREAS, the Fire District deems it appropriate to appoint these individual to serve in this capacity.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) WHEREAS, Greg Bunting, William Crampton, Timothy Hinson, Thomas Hoffman, Michael Hannigan, William Judd, Lewis Moore, Dave Sulpy, Nicholas Volpe, Robert Petrusky, Rohit Nallamala are appointed as Per Diem Fire Fighter / EMT ; is hereby reappointed as Per Diem Fire Fighter / EMT for 2020.

Move By: G. REICHERT Second By: E. KOLIBAS

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date:

1/14/2020

Joseph [Signature]
Secretary

THE COMMISSIONERS OF FIRE DISTRICT #1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON

Resolution # 2020- 04

Appointing Fire District Recording Secretary

WHEREAS, the Fire District has previously created the position of Fire District recording secretary; and

WHEREAS, Elise Ennis is appointed as recording secretary; and

WHEREAS, the Fire District deems it appropriate to appoint these individual to serve in this capacity.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) Elise Ennis is hereby appointed as Recording Secretary for 2020.

Move By: G. REICHERT Second By: E. KOLIBAS

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 11/14/2020

[Signature] Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**
Resolution # 2020- 05
**Authorizing Appointment of Attorney
for the 2020- 2021 Year**

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2020- 2021; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

(1) Richard M. Braslow, Esq., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.

(2) This resolution and the notice of award of contract shall be available for public inspection.

Move By: G. REICHERT Second By: E. KOLIBAS

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 1/14/2020

Just [Signature] Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**
Resolution # 2020 -06
**Authorizing Appointment of Auditor
for the 2020-2021 Year**

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2020- 2021 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

(1) William M. Colantano of Bedard, Kurowicki & Co is hereby appointed to provide auditing services to the Commissioners for assistance in preparation of the 2021 budget and for establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and with the New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

Move By: G. REICHERT Second By: E. KOLIBAS

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 11/14/2020

[Signature] Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**
Resolution # 2020- 07
**Authorizing Appointment of Accountant
for the 2020-2021 Year**

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2020 - 2021 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

(1) William M. Colantano of Bedard, Kurowicki & Co is hereby appointed to provide accounting services to the Commissioners. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

Move By: G. REICHERT Second By: E. KOLIBAS

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 11/14/2020

[Signature] Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. #1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

Resolution # 2020 - 08

Adoption of Cash Management Plan

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. #1 in the Township of FRANKLIN, County of HUNTERDON, as follows:

(1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be The State Cash Management Fund and / or TD BANK

Move By: G. REICHERT Second By: E. KOLIBAS

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date:

1/14/2020

[Signature] Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**
Resolution # 2020- 09
**Authorizing Regular Meeting Schedule
for the 2020-2021 Year**

WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

- (1) All regular meetings of the Commissioners shall take place on the Second Tuesday of every month at 6:30 p.m. with caucus meetings to be held at 6:30 p.m. at the Quakertown Firehouse, 67 Quakertown Rd, Pittstown, New Jersey.

Meeting Dates

*January 14, 2020, February 11, 2020, March 10, 2020, April 14, 2020, May 12, 2020, June 9, 2020, July 14, 2020,
August 11, 2020, September 8, 2020, October 13, 2020, November 10, 2020, December 8, 2020, January 12, 2021*

- (2) A summary of this resolution shall be mailed to the Franklin Township Clerk and the fire district office.

(3) A summary of this resolution shall be posted and shall be maintained on the official bulletin board of the Township of Franklin, shall be posted on the official bulletin board of the Commissioners, and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

Move By: G. REICHERT Second By: E. KOLIBAS

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 1/14/2020

[Signature] Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. # 1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

Resolution # 2020- 10

**Designation of Official Newspapers for
Publications for the 2020-2021 Year**

WHEREAS, the Commissioners of Fire District No. #1 in the Township of FRANKLIN, County of HUNTERDON, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspaper in which the Commissioners may publish its various items during the 2020-2021 year.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. # 1, in the Township of FRANKLIN, County of HUNTERDON, as follows:

(1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2020-2021 year pursuant to New Jersey statutes shall be the Express Times and or Star Ledger and or Hunterdon County Democrat unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

Move By: G REICHERT Second By: E KOLIBAS

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 11/14/2020

[Signature] Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. #1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON
Resolution # 2020- 11
Authorizing Approval and Payment of Claims**

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganizational meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. #1, in the Township of FRANKLIN, County of HUNTERDON, as follows:

- (1) The checks as issued by the Commissioners for payment of claims shall be signed by the President, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.
- (2) No more than one stamp facsimile shall be used on any particular check in place of a handwritten signature.
- (3) The manner in which and the time in which compensation for services rendered by employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The Commissioners' salaries shall be paid as determined by the Commissioners.

Move By: G. REICHERT Second By: E. KOLIBAS

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 11/14/2020

[Signature] Secretary

**THE COMMISSIONERS OF THE FIRE DISTRICT NO. #1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

RESOLUTION NO: 2020- 12

A RESOLUTION ESTABLISHING AND IMPLEMENTING A PROGRAM TO CHARGE MITIGATION RATES FOR THE DEPLOYMENT OF EMERGENCY AND NON-EMERGENCY SERVICES BY THE FIRE DEPARTMENT FOR SERVICES PROVIDED/RENDERED FOR THE FRANKLIN TOWNSHIP FIRE DISTRICT # 1 OF HUNTERDON COUNTY.

WHEREAS, the emergency services response activity to incidents continues to increase each year; Environmental Protection requirements involving equipment and training, and Homeland Security regulations involving equipment and training, creating additional demands on all operational aspects of the fire department services; and

WHEREAS, the fire department has investigated different methods to maintain a high level of quality of emergency and non-emergency service capability throughout times of constantly increasing service demands, where maintaining an effective response by the fire department decreases the costs of incidents to insurance carriers, businesses, and individuals through timely and effective management of emergency situations, saving lives and reducing property and environmental damage; and

WHEREAS, the Board of fire commissioners of the FRANKLIN TOWNSHIP FIRE DISTRICT # 1 OF HUNTERDON COUNTY. desires to implement a fair and equitable procedure by which to collect said mitigation rates and shall establish a billing system in accordance with applicable laws, regulations and guidelines; Now, Therefore

BE IT RESOLVED BY THE BOARD OF FIRE COMMISSIONERS OF THE FRANKLIN TOWNSHIP FIRE DISTRICT # 1 OF HUNTERDON COUNTY:

SECTION 1: The FRANKLIN TOWNSHIP FIRE DISTRICT # 1 OF HUNTERDON COUNTY. shall initiate mitigation rates for the delivery of emergency and non-emergency services by the fire department for personnel, supplies and equipment to the scene of emergency and non-emergency incidents as listed in "EXHIBIT A". The mitigation rates shall be based on actual costs of the services and that which is usual, customary and reasonable as shown in "EXHIBIT A", which may include any services, personnel, supplies, and equipment and with baselines established by addendum to this document.

SECTION 2: A claim shall be filed to the responsible party(s) through their insurance carrier. In some circumstances, the responsible party(s) will be billed directly.

SECTION 3: The FRANKLIN TOWNSHIP FIRE DISTRICT # 1 OF HUNTERDON COUNTY may make rules or regulations and from time to time may amend, revoke, or add rules and regulations, as they may deem necessary or expedient in respect to billing for these mitigation rates or the collection thereof.

SECTION 4: This resolution shall take effect at the date of adoption.

SECTION 5: Mitigation rates will only apply to persons who are not a tax payer or a resident of Franklin Township Hunterdon County.

Passed: ☒ _____

 1.14.20
Signature

Approved _____

Signature

VOTE ON PASSAGE: ☒ Yea ☐ Nay ☐ Abstain

Attest: _____
Clerk

I, Peter Enea III Secretary to the Board, do hereby certify that the foregoing Resolution No. 2020-~~14~~ was voted upon and approved by a majority vote of the Board, on January 14, 2020 and I further certify the compliance with the Codified Resolution and the laws of the Board.



Secretary

EXHIBIT A

MITIGATION RATES BASED ON PER HOUR

The mitigation rates below are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

MOTOR VEHICLE INCIDENTS

Level 1 - \$435.00

Provide hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.

Level 2 - \$495.00

Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

Level 3 - CAR FIRE - \$605.00

Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

ADD-ON SERVICES:

Extrication - \$1,305.00

Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.

Creating a Landing Zone - \$400.00

Includes Air Care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s).

Itemized Response: You have the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

ADDITIONAL TIME ON-SCENE

Fire Apparatus billed at \$400 per hour.
Miscellaneous equipment billed at \$300.

HAZMAT

Level 1 - \$700.00

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.

ADDITIONAL TIME ON-SCENE (for all levels of service)

Fire Apparatus billed at \$400 per hour.

Miscellaneous equipment billed at \$300

WATER INCIDENTS

Level 1

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.

Billed at \$400 plus \$50 per hour, per rescue person.

PLANE OR SPECIAL RESCUE

Itemized Response: Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

Minimum billed \$400 for the first response vehicle plus \$50 per rescue person. Additional rates of \$400 per hour per response vehicle and \$50 per hour per rescue person.

MISCELLANEOUS / ADDITIONAL TIME ON-SCENE

Fire Apparatus billed at \$400 per hour.

Miscellaneous equipment billed at \$300.

MITIGATION RATE NOTES

The mitigation rates above are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department's "actual personnel expense" and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

LATE FEES

If the invoice is not paid within 90 days, a Late Charge of 10% of the invoice, as well as 1.5% per month, as well as the actual cost of the collections, will be accessed to the responsible party.

RESOLUTION OF THE FRANKLIN TOWNSHIP FIRE DISTRICT #1
COUNTY OF HUNTERDON, STATE OF NEW JERSEY,
PURSUANT TO N.J.S.A. 52:34-6.2(b)(3) TO ENTER INTO A INTERLOCAL AGREEMENT WITH
A NATIONALLY RECOGNIZED COOPERATIVE ENTITY FOR THE PURPOSE OF
PURCHASING FIRE APPARATUS

WHEREAS, the FRANKLIN TOWNSHIP FIRE DISTRICT #1 OF HUNTERDON COUNTY, is established and operating pursuant to N.J.S.A. 40A:14-70 to -105.1; and,

WHEREAS, the FRANKLIN TOWNSHIP FIRE DISTRICT #1 OF HUNTERDON COUNTY, is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use alternative procurement methods by entering into nationally recognized cooperative agreement; and;

WHEREAS, Houston-Galveston Area Counsel is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and,

WHEREAS, Houston-Galveston Area Counsel is authorized to contract with eligible entities for the purchase of goods and services; and,

WHEREAS, Houston-Galveston Area Counsel has instituted a cooperative purchasing program under which it contracts with eligible entities; and,

WHEREAS, the FRANKLIN TOWNSHIP FIRE DISTRICT #1 OF HUNTERDON COUNTY desires to contract with Houston-Galveston Area Counsel;

NOW, THEREFORE, be it Resolved that:

1. The PRESIDENT of FRANKLIN TOWNSHIP FIRE DISTRICT #1 OF HUNTERDON COUNTY is hereby authorized to execute complete any necessary paperwork required to enter into an inter-local agreement the Houston-Galveston Area Counsel;
2. All activities under this agreement will be in accordance with all applicable rules, regulations, ordinances and laws in effect or promulgated during the term of the agreement;
3. The initial period of the agreement shall be for the balance of the Calendar year;
4. The agreement shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which any payments are due under any contract entered into for the purchase of fire apparatus pursuant to this agreement;
5. The purchase of any product will be in accordance with procedures established by the Houston-Galveston Area Counsel and in accordance with the Laws of the State of New Jersey;

6. Any payments made pursuant to the agreement will be in accordance with procedures established by the Houston-Galveston Area Counsel;

7. The agreement may be amended only by a written amendment executed in accordance with procedures established by the Houston-Galveston Area Counsel;

8. The agreement may be terminated by either party at any time upon thirty (30) days written notice by certified mail to the other party to this agreement.

CERTIFICATION

I, Charles Patkochis President of the FRANKLIN TOWNSHIP FIRE DISTRICT #1 OF HUNTERDON COUNTY, do hereby certify the above to be a true copy of a resolution duly adopted by the FRANKLIN TOWNSHIP FIRE DISTRICT #1 OF HUNTERDON COUNTY at its meeting held on January 14, 2020

Charles Patkochis
President,

Date: 1/14/2020

Move By: G. REICHERT Second By: E KOLIBAS

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 1/14/2020

Guse Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. #1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

Resolution # 2020- 14

Designating Surety Bonding for Commissioners

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No. #1 in the Township of FRANKLIN, County of HUNTERDON, deem it necessary to provide bonding for the Commissioners.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. #1 in the Township of FRANKLIN, County of HUNTERDON, as follows:

- (1) All Commissioners shall be bonded in the amount of approximately \$_____.

Move By: A. REICHERT Second By: E. KOLIBAS

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District #1 of Hunterdon County on

Date: 11/14/2020

[Signature] Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

Resolution # 2020 - 16

Authorizing Award of Contract for Workmen's Compensation Insurance Coverage

WHEREAS, The Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, have determined that it is necessary to secure various insurance coverage pursuant to the documentation attached hereto and made a part hereof; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, sets forth various exceptions to competitive bidding and specifically in subsection (1) (m), it is provided that insurance, including the purchase of insurance coverage and consultant services, is such an exception to competitive bidding, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-2(7) defines extraordinary, unspecifiable services as services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, and it is clear, therefore, that insurance clearly qualifies as an extraordinary, unspecifiable service, and it is, therefore, not subject to the requirements of competitive bidding; and

WHEREAS, the Commissioners did attempt to secure various quotes relative to the providing of insurance; and

WHEREAS, the subject resolution providing for the award of the subject contract

for insurance coverage to be provided and the notice of award of said contract shall be available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5 (1)(a)(ii), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract; and

WHEREAS, the specific insurance coverage to be provided is as per the attached proposal submitted by Nottingham Insurance Agency, Benchmark insurance with the Commissioners providing payment for the premiums due thereon pursuant to the dictates of N.J.S.A. 40A:14-37.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

(1) Nottingham Insurance Agency, Benchmark insurance is hereby awarded a contract relative to the providing of insurance coverage as more specifically detailed in the documentation attached hereto and made a part hereof, for a total price per the attached Schedule A. This insurance coverage shall be provided in accordance with those terms and conditions as previously agreed to between the Commissioners and Nottingham Insurance Agency, Benchmark Insurance in the amount of \$ 28,402.00

(2) By execution of this resolution, it is certified by the Treasurer of the Commissioners that funds have been provided for or will be available for the payment of the services to be provided hereunder.

Move By: G. REICHERT Second By: P. ENEA

Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District # 1 of Hunterdon County on Date: 3.10.2020

Pete Leary III Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

Resolution # 2020-17

**Authorizing Award of Contract for Liability, Grounds, Building, Property,
Equipment, Vehicle Insurance Coverage**

WHEREAS, The Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, have determined that it is necessary to secure various insurance coverage pursuant to the documentation attached hereto and made a part hereof; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, sets forth various exceptions to competitive bidding and specifically in subsection (1) (m), it is provided that insurance, including the purchase of insurance coverage and consultant services, is such an exception to competitive bidding, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-2(7) defines extraordinary, unspecifiable services as services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, and it is clear, therefore, that insurance clearly qualifies as an extraordinary, unspecifiable service, and it is, therefore, not subject to the requirements of competitive bidding; and

WHEREAS, the Commissioners did attempt to secure various quotes relative to the providing of insurance; and

WHEREAS, the subject resolution providing for the award of the subject contract

for insurance coverage to be provided and the notice of award of said contract shall be available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5 (1)(a)(ii), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract; and

WHEREAS, the specific insurance coverage to be provided is as per the attached proposal submitted by Nottingham Insurance Agency, VFIS insurance with the Commissioners providing payment for the premiums due thereon pursuant to the dictates of N.J.S.A. 40A:14-37.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Franklin, County of Hunterdon, as follows:

(1) Nottingham Insurance Agency, VFIS insurance is hereby awarded a contract relative to the providing of insurance coverage as more specifically detailed in the documentation attached hereto and made a part hereof, for a total price per the attached Schedule A. This insurance coverage shall be provided in accordance with those terms and conditions as previously agreed to between the Commissioners and Nottingham Insurance Agency, VFIS Insurance in the amount of \$ 34,924.29

(2) By execution of this resolution, it is certified by the Treasurer of the Commissioners that funds have been provided for or will be available for the payment of the services to be provided hereunder.

Move By: G. REICHERT Second By: E. KOLIBAS
Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of
Franklin Township Fire District # 1 of Hunterdon County on Date: 3-10-2020

Ate Reichert Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF FRANKLIN, COUNTY OF HUNTERDON**

Resolution # 2020-18

**Resolution to designate the President of the Board of Commissioners to review and
approve early payment of bills.**

WHEREAS, the Franklin Township Fire District #1 of Hunterdon County does recognize that some billings become due before an official District meeting, and that payment of said billings would benefit the District monetarily and business wise, and therefore,

BE IT RESOLVED, that the FIRE DISTRICT does hereby designate the President as their delegate to review and approve early payment of certain bills with official approval by the full Board of Fire District Commissioners at this official meeting following said approval.

The list of bills will be paid early is followed:

Payroll for Employees

Utility Bills

Advertisement and Public Notice Bills

Insurance payments

The accounts that functions with limits, has certain payment dates and late/finance charges.

Move By: G. REICHERT Second By: E. KOLIBAS
Roll Call Vote:

Commissioner	YES	NO	ABSENT	ABSTAIN
C. Patkochis	✓			
E. Kolibas	✓			
P. Enea	✓			
G. Reichert	✓			
H. Laine	✓			

Certified to be true copy of a Resolution adopted by Board of Fire Commissioners of Franklin Township Fire District # 1 of Hunterdon County on Date: 5/12/2020

Att. Reichert Secretary

RESOLUTION

2020-19

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local fire district to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2019 has been completed and filed with the Franklin Township Fire District No.1 pursuant to N.J.S.A. 40 A:5A-15 and

WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each fire district to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "**General Comments**" and "**Recommendations**", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "**General Comments**" and "**Recommendations**", in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED that the governing body of the Franklin Township Fire District No.1 hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2019, and specifically has reviewed the sections of the audit report entitled "**General Comments**" and "**Recommendations**", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the fire district is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION
PASSED AT THE MEETING HELD ON MAY 12, 2020

Wt. Leath

Secretary

MAY 12, 2020

Date

LOCAL FIRE DISTRICT
GROUP AFFIDAVIT FORM

PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Franklin Township Fire District No.1 being of full age being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed/elected (cross out one) members of the
Franklin Township Fire District No.1
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2019, and specifically the sections of the audit report entitled "General Comments" and "Recommendations."

(PRINT - NAME)

Charles Patkochis

Peter Enea III

Edward Kolibas

Heikki Laine

George Reichert

(SIGNATURE)

Charles Patkochis

Peter Enea III

Edward Kolibas

Heikki Laine

George Reichert

SWORN to and subscribed before me

this 12 day of MAY, 2020.

Elise M. Ennis
Notary Public of New Jersey

